

LFA Policy – August 12, 2015

Donation Policy – August 2014

With respect to requests for donations and support, the LFA requires the request to be in writing and sent to both the secretary and president. The request must state the organization and/or person who is making the request, purpose of the funds, when they are needed by and where to send them. The board will vote on the request at the next scheduled board meeting. An interim email vote can be called at the president's discretion

Per Diem Policy March 2014

Per Diems will be paid for regular board meetings, committee meetings, and approved LFA representation on outside committees. An example of an outside committee would be Sarnia Lambton Chamber of Commerce (SLCC) and County of Lambton Agricultural Advisory Committee (CLAAC), etc. These per diems will be paid for in person meetings, phone and video conferencing.

An LFA board member may be approved for a per diem in order to attend an outside meeting as an LFA representative that would benefit the LFA and its members. These Per Diems will be granted by the board at regularly scheduled meetings. If the timeline doesn't permit, the LFA board member may be request per diem prior to the outside meeting by emailing the secretary and president of the LFA.

Exceptions to these guidelines will be voted on by the board.

LFA per diems will not be paid for the LFA Annual meeting; however directors are not required to pay for their ticket.

Per Diems will be paid to elected delegates that attend the OFA AGM.

A year-end report will be produced for the board to review the total Per Diems/ per person.

LFA Visitor/ Guest Speaker March 2014

LFA members in good standing are welcome to attend as a guest regularly scheduled board meetings.

Guest Speakers who wish to speak to the board must request (through the secretary) to be added to the agenda 5 days prior to the meeting. The guest speakers' topic must be relevant to the membership of the Lambton Federation of Agriculture, and must adhere to a strict 15 minute time limit.

Visitors who wish to speak and do not arrange to be added to the agenda will be asked to return at the next scheduled board meeting.