



January 15, 2021

Annual General Meeting

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Agenda

- 6:45 PM Zoom Meeting Opens for Members to join
- 7:00 PM Welcome by Gary Martin, President
Introduction of Honoured Guests
- 7:15 PM Lambton County Warden Scholarship – Presentation to Nathan Wilson
- 7:25 PM 2020 COVID-19 Challenges in Agriculture Video
- 7:35 PM Approval of Agenda
Approval of Minutes from 2020 AGM
Approval of Reports
Financial Statements presentation by Mitchell Geerts, Accountant for MPW
Appointment of Accountant – motion
- 7:45 PM Committee Reports: PAC
- 7:55 PM Elections (Directors, President, 1st Vice President, 2nd Vice President)
Nominating committee report
Motion to appoint scrutineers
Declare all offices held in 2020 vacant
Review of Nominations received
Nominations from the floor
Motion to destroy the ballots: if any
Resolutions to the OFA and/or PAC - Open to the floor
- 8:10 PM New Business –
Ratification of Constitutional Amendments
Open to the Floor
- 8:30 PM President's Message
- 8:45 PM OFA Directors Message – Crispin Colvin, Zone Director
- 8:55 PM Guest Speaker: Cathy Lennon, General Manager, OFA
- 9:10 PM 2020 Agriculture in Technology Video
- 9:20 PM Closing Remarks

Minutes from the LFA Annual Meeting – January 17, 2020

Crispin Colvin welcomed everyone at 6:15 followed by O Canada

Crispin Colvin then introduced guests from municipal councils, neighbouring federations, and other partners.

Approval of Agenda motion was by Dave Ferguson and seconded by Doug Krall. Carried

The minutes of 2018 moved by Lauren VanEwyk seconded by Karen Sanders. Carried

Approval of Reports

Financial reports presented by Mitchell Geerts of MPW

There was a deficit \$ 14,672 due to extra events during the year and scholarships. Decrease in cash by \$15,019 from the opening of \$83,081 to \$68,062. LFA donated \$8,520 to various groups. In spite of the decrease in cash the Federation is still in a strong financial position.

Financial reports were moved accepted by Doug Krall. Seconded by Darcy Fuller and Carried.

Lauren VanEwyk moved we appoint MPW as accountants to review next year's financials. Seconded by Bradey Couwenberg. Carried

Showed video of Agriculture across Lambton produced by Frameworks Media for LFA.

Presentation to Christina Hyatt by Gary Martin and Karen Sanders for her 8 years of service as secretary/treasurer since she is retiring.

Dinner at 6:30 prepared by Plympton Wyoming Ag Society. Burt McKinlay said grace. Crispin Colvin thanked the kitchen staff for a wonderful roast beef meal.

After supper we reconvened with committee reports led by Crispin Colvin

George Dickenson mentioned the Farm Safety annual Feb. 6

Gary Martin presented the PAC report on behalf of the other PAC members Burt McKinlay, George Dickenson, and Lauren Van Ewyk. First he explained what Policy Advisory Council does and the outlined some of the topics covered at the 4 meetings in the last year. Some of these were OFA issues, OPP on animal activists, waste management, Education, Financial and administration/employment best practices, Lambton's concern of natural gas expansion funding opportunities, Agricorp, Mental health, and Federal election preparedness. In November they picked their steering committee for 2020.

Gary also showed the Locally Lambton website.

In her report Joanne Fuller MSR representing Lambton spoke on Farm Transition workshops at Ancaster, Dorchester, and Tilbury. She also asked people to fill out forms if not receiving emails from OFA and LFA. She talked about the farm tours LFA had for municipal council members. They also took part in Career day at Lambton College for grade 10s, pie and politics with Monte McNaughton and Federal All Candidates meetings in Alvinston for Lambton-Kent-Middlesex riding in conjunction with Kent and Middlesex Federations and Wyoming

for Sarnia Lambton Riding. She also highlighted the mental health meeting and showed the video produced by Frameworks Media from that meeting.

Joanne Fuller MSR ran the elections. She started by recognizing 2019 board and thanking retiring directors Sarah Jackson and Karen Sanders. She talked about duties of a board member.

Motion to appoint scrutineers Jay Cunningham and Pat Verkley was by Lauren Van Ewyk seconded by Karen Sanders. Carried.

The nominating committee brought forward for the board Gary Martin, Darcy Fuller, Mike Belan, Burt McKinlay, Lauren Van Ewyk, Doug Krall, Bradey Couwenberg, George Dickenson, and Matt McRae who had allowed their names to stand. Burt McKinlay nominated Don McCabe who had said he would stand by email.

From the nominating committee for President Gary Martin

1st Vice President Darcy Fuller

2nd Vice President Mike Belan

Motion to fill any vacancies throughout the year as needed from Darcy Fuller. Seconded by Doug Krall. Carried.

Resolutions to OFA/Pac

Joe Kerr presented a resolution on getting recognition for carbon.

Whereas farmers pay carbon tax directly and indirectly in Ontario;

And whereas there is no financial recognition for the carbon that farmers sequester;

And whereas there is no argument that one of the many benefits to society that woodlands and wetlands provide is carbon sequestering;

Therefore be it resolved that the OFA support getting public recognition of the value that farmers provide to society by sequestering carbon hopefully leading to some financial recognition for this service.

Joe Kerr moved this to go to OFA. Darcy Fuller seconded the motion. Carried

New Business

President's Message in the book from Sarah Jackson

OFA Director message Crispin Colvin

Bill 156 trespass act. Crispin been involved for some time. We have 6500 letters in support but those against 2500 but it was brought up that MPP Monte McNaughton said today at another meeting that those opposing had overcome letters for. Crispin also addressed Natural Gas expansion and the merging of farm properties. He also spoke to the closing of Ryding Regency meats, and the PAWS act (animal cruelty). If anyone sees wild pigs they are to report immediately. They are a major problem in some areas. In 2020 OFA will continue to work on Natural Gas, rural schools and rural health care.

Lambton County Hall of Fame presentation by Joanne Sanderson to the family of Lenard McNeil who was a past mayor of Brooke and a past Warden. He had also been active in many Agricultural and community groups some of which were Plowmens Assoc., Cattlemens Assoc., Soil and Crop, Petrolia Drum Band and chair of the 91 Lambton IPM committee as well as being a farmer and auctioneer. His award was accepted by his wife and daughter. Joanne recognized their committee. She also thanked LFA and Christina Hyatt for their support. Board has lost John Phair and Bill Bilton this year.

Guest speakers were introduced by Crispin who were Josh and Emma Butler from Croton of J and E Meats.

Emma spoke first. She's a former P-W fair ambassador, Queen of furrow, and marketer at Podolinsky Farm Equip. Josh is the 3rd generation on the family farm where they farm along with their 2 children and Josh's parents. Raise crops and cattle birth to beef and feedlot. They also raise sheep birth to table. They built their store last year and now have some chickens and pork also. Built store to help educate consumers and keep local dollars. Talked about Succession planning. Launched Facebook Dec 2018. Started out of their own home, creating packages, halves and quarters. Opened the store July of 2019. Allows them to get full value of animals as they ensure their quality. They enjoy feed back from consumers. Opening their farm to the public brings more challenges such as worries of activism, robberies, and liability but allows them to educate them. They try to pass on honesty, degree of transparency, and respect. Ensure quality and management by raising everything themselves. Josh reiterated importance of Succession planning and talking with customers.

Lauren VanEwyk thanked them.

Gary Martin handed out door Prizes and thanked Sarah Jackson and Karen Sanders for their work on LFA at the end of the meeting.

Committee Reports

Lambton Farm Safety Association – George Dickenson

Lambton Farm Safety Assoc. started the year with the annual meeting on Feb. 6 at Wyoming Christian Reformed Church. The guest speaker was Joanne Symington speaking on mental health and the loss of her son to suicide.

On March 10/20 we held a joint safety meeting with Lambton Federation of Agriculture. The topics of the night were protecting your property against theft and farm invasions and road safety. The OPP did an excellent job of presenting these topics. Approximately 50 people turned out for this event.

Other events that we had planned for the year included making 2 or 3 safety videos. Participating in the Forest bike rodeo, Alvinston Rodeo, Emergency Preparedness day at the Clearwater arena and the Lambton County Plowing match. Our Safety Day for Children was planned for July 2nd in Thedford. However, it and all of the other events we were scheduled to attend were cancelled.

When we realized we couldn't hold our safety day we reorganized and set up a poster contest.

Children were asked to make a farm safety poster and either mail or email it to us finished posters were displayed on our Facebook page. Approximately 35 children participated, and gift bags were delivered to each child.

Our next meeting is Monday Jan. 18/21 where we will be discussing plans for this year. We are always looking for new members. Please watch for the date of our annual meeting.

PAC Report

January 15, 2021

Gary Martin, Darcy Fuller, Lauren Van Ewyk



What does a PAC (Policy Advisory Council) member do?

OFA relies on feedback and guidance from the PAC.

Working in collaboration with respective county federations or commodity organizations, PAC members solicit views, and identify issues of concern at the municipal, provincial, or federal level of government and bring those issues to the PAC meetings, for the attention of colleagues and the OFA.

PAC members are elected to represent their county or commodity, bringing policy concerns and issues to OFA's board of directors. Also, to ensure accountability, the OFA board of directors must report back to PAC on issues. PAC members communicate those developments and progress back to county federations, commodities, and OFA members for information or further action.

PAC members frequently engage with task teams to provide responses to recommendations that help shape government policy, and its assistance continues to evolve.

PAC members are elected at our Regional meetings and three PAC Members are allocated to Lambton County based on the number of OFA members. The last Regional meeting was held August 28 2019.

PAC members meet 3-4 times per year either regionally or centrally.

What have we done this year (2020)?

January (Guelph):

- County/Commodity Concerns
- OFA Issues Updates
- Engaging with consumers round table discussion
- Proper Procedures for Resolutions
- Priority Topics from "Blue Dot exercise"

August (via Zoom):

- County/Commodity Concerns
- Ministry of Environment Conservation & Parks: overview of the Made-in-Ontario Environmental Plan
- Breakout sessions
 1. Considering the benefits to the environment
 2. Considering who is responsible for administering programs
 3. Considering farmers and farm businesses
 4. Considering our organization

December (via Zoom):

- Natural Heritage – What you Should Know Presentation
- Breakout sessions:
 1. What role should OFA play in land use planning at the municipal level?
 2. What role should your County Federation play in land use planning at the municipal level?
 3. What resources (either as an individual or as a County Federation) do you need to participate in land use planning at the municipal level?



OFA MSR Report



A Year in Review - 2020

- Lambton Federation represents 1,922 OFA Members
- Middlesex Federation represents 1,962 OFA Members
- Bill 156 - Security from Trespass and Protecting Food Safety Act
- Farm Transition Workshops prior to COVID
- Federation Forecast bringing Federations together
- COVID-19 Updates, Information Funding & Resources
- Farm Safety Advertising Campaign
- Mental Health Fields to Forks Campaign
- Feeding your Future – Virtual Career Fairs and Webinars
- Always in Season – Social Media Tool Kit
- Six by Sixteen Initiatives – Learn to cook with healthy food
- Focus on Food and Livestock video series
- Lots of zoom calls, virtual meetings, etc
- Letters to Local Health Units introducing Agriculture
- Letters to Local Police Departments introducing Agriculture
- Freedom of Information request – oppose / withdrawal
- OFA government submissions and resources - www.ofa.on.ca

Lambton Federation of Agriculture Local Activities:

- Bill 156 Roundtable with MPP's
- Lambton OPP Public Safety Meeting
- Lambton Virtual Farm Tour Videos - Crop Update & Technology in Agriculture
- Mental Health Workshop with Do More Ag
- Local Food Bank Donations
- Locally Lambton – Online Local Food Map

Middlesex Federation of Agriculture Local Activities:

- Bill 156 Roundtable with MPP's
- Agriculture Night at Western Fair Raceway
- Changing Faces of Agriculture with London Chamber of Commerce
- Local Food Bank Donations
- Sponsor Middlesex County Culinary Guide
- Stories from the Farm – A Virtual Tour of Agriculture in Middlesex County



Joanne Fuller

Member Services Representative, Lambton-Middlesex
joanne.fuller@ofa.on.ca 519-868-5368

2021 Events

- *FarmSmart – Cancelled*
- *Precision Ag Conference & Ag Technology - Cancelled*
- *Soil & Crop Improvement Association AGM,*
- *Canada's Agriculture Day, Feb 23, "Build your Burger Challenge"*
- *Ontario Fruit and Vegetable Convention - Cancelled*
- *Virtual London Farm Show – March 3-5*
- *Dairy Expo, Usually in April*
- *National Poultry Show - Virtual*
- *Ontario Pork Congress, Usually in June*
- *Outdoor Farm Show, September 14-16, Woodstock*
- *Canadian Greenhouse Conference, October 6-7, Niagara Falls*
- *International Plowing Match, October 13-16, Lindsay, Kawartha Lakes*

President's Report

What a year 2020 turned out to be!

Taking over as President of the Lambton Federation of Agriculture in January we had great plans and did a lot of planning before we were all locked out of in-person meetings and events.

Looking back at our website calendar is a sobering reminder of all the events we had set up and were going to help out on, and then had to cancel.

- Soil Health Round Table Discussion (Wyoming) - March 25
- Agriculture Night at Western Fair Raceway - March 27
- Lambton-Kent Ag In The Classroom Gala (Ridgetown) - April 3
- Lambton Cattlemen's Association Producer Night (Wyoming) - April 8
- Locally Lambton Movie Night presents: Before the Plate - April 17
- Progressive Ag Safety Day – July 2
- Lambton County 100th Anniversary Plowing Match – September 5

During the current COVID-19 pandemic, the Ontario Federation of Agriculture was and is closely monitoring updates and recommendations from government and public health officials.

We understand these are uncertain and challenging times for everyone. Closures and emergency measures are impacting our day-to-day activities and no community or sector is immune.

Rather than focusing on the negative, we'd like to highlight our accomplishments over the last year. Here are some of them:

Website Upgrades

- Both lambtonfederation.ca and locallylambton.com are operated by the Lambton Federation of Agriculture, and earlier in the year we were able to revamp and significantly redesign both sites.
- If you haven't seen the changes, check them out.
- If you have any suggestions for improvement, let us know

Professional videos produced:

- "Agriculture Across Lambton County" – January 10 premiere
- "This is Farming in Lambton County" – April 17 premiere
- "COVID-19 Lambton County Crop Update" – August 20 premiere
- "Technology in Agriculture in Lambton County" – to be premiered

Lambton "Ag Link" Newsletter

- The Lambton Ag Link was created to fill that void in communicating agricultural news and events between Lambton County Commodity and Agricultural Groups and the community.
- Past issues are available at <https://lambtonfederation.ca/aglink/>

Monthly Radio Broadcast

- The latest in Lambton County's agricultural news and events are reported on CFCO (630 AM and 92.9 FM) every 3rd Wednesday and CHOK (103.9 FM & 1070 AM) every 4th Wednesday.
- Past episodes are at: <https://lambtonfederation.ca/tag/blackburn-radio/>

Letters to Government

- STANTEC Consulting Open House Request – Enbridge pipeline expansion in Dawn-Euphemia
- Internet Instability in Rural Communities

- Reducing the Burden on Local Abattoirs
- Impact of COVID-19 in Lambton County Unstable

Chatham-Kent Farm Show - January 29-30

Bill 156 Roundtable – February 5

- Meeting with the Ontario Minister of Agriculture, MPP Bob Bailey and neighbouring Federation presidents and OFA representatives in Wyoming to discuss Bill 156 – the Security from Trespass and Protecting Food Safety Act, 2019

Innovative Farmer of the Year – February 19

- Every year, the Innovative Farmers of Ontario chooses a farmer who exemplifies great soil stewardship, progressive thinking, and a drive to explore ways to improve their farming practices.
- Our VP Mike Belan received his award at the IFAO Conference Banquet on February 19 in London.

Federation Forecast Workshop – February 25

- Together, Federations and OFA field staff participated in an interactive and thought-provoking workshop in Dutton Ontario, leading to some concrete plans to effectively support local Federations in 2020 and beyond.

Changing Faces of Agriculture (Western Fair) - February 27

- The London Chamber of Commerce held this breakfast with many key note speakers, highlighting how they have continued to adapt.

Movie Matinee with the Lambton Cattlemen – March 1

- “Guardians of the Grasslands” was premiered at the Lambton County Library Theatre

Lambton OPP Public Safety Meeting – March 10

The Lambton Farm Safety Association and the Lambton Federation of Agriculture invited members to join us when we host Constable Katie Hill, Lambton OPP's Media Officer for a public safety meeting.

Topics included:

- Protecting farms from burglary
- Farm invasions (activists)
- Road safety

Donation to the Lambton County Food Banks – April 6



Mental Health First Aid Webinar – June 25

- The LFA hosted a one-on-one Mental Health First Aid Webinar with the Do More Ag Foundation and director Lauren Van Ewyk in order to gain a better understanding of mental health and wellness and learn strategies to help support well-being.

Fields to Forks #AskTheExperts – June 18 and July 7

- OFA President Keith Currie and LFA director Lauren Van Ewyk were on NewsTalk 1290's Ask the Experts segment on June 18. The topic discussed was mental health and the mental health resources available to those in the agriculture industry.
- Lauren was also on #AskTheExperts on July 7 with Janine Lunn from the OFA

LFA Poster Contest in lieu of the Progressive Ag Safety Days:

Lambton Farm Safety News

Due to COVID-19, we have cancelled our 2020 Progressive Agricultural Safety Day originally scheduled on July 2nd in Thedford.

We are excited to keep the "Safety On The Farm" topic going by running a poster contest in its place.
"See details on adjoining poster."

Thank You
to our Sponsors for their support

- Lambton Federation of Agriculture
- Lambton Mutual Insurance Company
- Workplace Safety and Prevention Services
- TSC Peavey Mart

For additional safety messages follow us on facebook

LAMBTON FARM SAFETY ASSOCIATION POSTER CONTEST

Hand-Drawn posters with a Safety theme
Open to anyone 3-14 yrs old

Posters will be displayed on our Facebook page and at various businesses in the County
Deadline for entries is Thursday July 2nd, 2020

Workplace Safety & Prevention Services
LAMBTON MUTUAL
LFA
Peavey Mart

All entries will receive a gift bag from Lambton Farm Safety

Participants FIRST NAME and AGE must be on the front of the poster
Last name, address and phone number must be on a separate page or message
Email your entries to LambtonFarmSafety@gmail.com
Or mail them to: Agnes Dickman 2438 Charcoal Line, Sarnia ON, N7Y1H3

Virtual Crop Tour with County politicians and Staff – August 12

- Featuring the video "COVID-19 Lambton County Crop Update" and discussion afterwards.

Scholarships handed out at the OFA Regional Meeting – August 20

- Six Regular Federation scholarships and two scholarships by outside organizations were awarded.
- More information at <https://lambtonfederation.ca/scholarships/>

Starlite Drive-In

- The Lambton Federation of Agriculture's "This is Agriculture" video was featured in the show line-up at the Starlite Drive-In Theatre in Crediton, Ontario all summer.

Donation to the United Way Sarnia-Lambton – November 4



Mental Health Resources Webpage – November 13



- <https://lambtonfederation.ca/mental-health-resources/>

2020 Lambton County Agricultural Hall of Fame – November 17

- Bert Vandendool received the honours virtually with local dignitaries and dozens of family, friends and college classmates on the video conference.

Ontario Federation of Agriculture AGM – November 23



- <https://lambtonfederation.ca/ontario-federation-of-agriculture-agm-2020/>

A busy year was had by the Lambton Federation of Agriculture, and we expect a busy year to come in 2021. Keep in touch and let us know what is going on and if you need help.

Gary Martin

OFA Director's Message

To say this has been a challenging year would be an understatement. OFA has continued to focus on issues to help our businesses thrive during these difficult times.

- High speed internet has been demonstrated as a high priority need since the arrival of COVID 19, natural gas expansion and a strong rural school network continue to be raised by OFA. To that end, the Ontario government allocated 1 billion for rural internet over several years.
- PAWS and Trespass Acts both came into effect after much work and commodity collaboration
- OPVG collective bargaining issue that affected growers were supported by OFA
- Lobbied for continued investment in rural infrastructure
- Worked with both levels of government, and CFA, on climate change particularly with regard to carbon sequestration and that agriculture should receive credits for work already being done
- Lot creation in rural areas continues to be an issue, especially in more densely populated areas
- Mental Health initiatives were supported. Local federations developed initiatives to support their local areas. OFA lobbied to support the need for Agricultural Mental Health awareness and assistance. This was recognized at CFA as well as a Canadian Agriculture issue
- Conservation Authorities act is being reviewed and we are part of that, discussing what they should deliver, how and the costing and funding of CA's. Lobbied successfully to have agriculture represented on CA board.
- Pandemic and food safety issues. Worked to make sure agriculture and agri-food is an essential service, that workplaces in the agri-food sector are essential and continued to strengthen farms and processing.
- Member surveys to gauge the impact of COVID on OFA and what was needed for farms to thrive
- Lobbied for support programs and the issue of labour shortages.
- Worked with Food & Beverage Ontario and Ontario Agri Business Association to reduce spring load limits during COVID-19
- Supported trucking industry through lobby efforts to secure everything from rest stops to insurance issue to keep Ontario transport and trade open.
- Promoted Six by Sixteen program recognizing that more people are home and more are cooking at home. This also supports Local Food.
- Lobbied to extend Agri-Stability deadlines along with CFA
- Bill 156, Trespass Act finalized with regulations. Worked with all commodity groups on this and coordinated much of the process at both staff and director levels
- Worked with commodity groups on making sure that Ontario had enough workers through the TFW and the SAWP to meet demands. Still farms had labour shortages. This was a national problem.
- Collaborated in virtual career fairs, initiated Feeding Your Future with the Canadian Agriculture Partnership to develop a matching service to labour, concierge service
- OFA sits on OMAFRA's Jobs Recovery Committee to develop strategies to stimulate Ontario's Economy

- Worked with the Province on the Ontario Made logo so consumers could find and support Ontario grown product. This is part of Producing Prosperity campaign as the government is investing in rural Ontario
- FOI issue, numerous farmers filed objections and this was ultimately dropped
- Involved in Canada Food Day supporting Always in Season, aimed at increasing local food sales, enhancing agriculture and agri-tourism
- Continuing to speak out on land preservation, presentations to MMAH regarding land use amendments. Pointing out issues such as gridlock, and impacts on soil and water as well as the loss of agricultural lands
- Lobbying for reduced Red Tape regulations for abattoirs, looking to streamline inspections system
- Involved in the Thames River Phosphorus Reduction Collaborative, looking at ways to reduce runoff and testing water and soil to improve farming practices
- Clean Fuel Standards issue, OFA is supporting higher green fuel initiatives. The CFS needs to recognize the value of agriculture in environmental stewardship. Producers should be recognized for Best Management Practices and carbon sequestration.
- Mental Health initiatives, OFA signed an MOU with the Canadian Mental Health Association to address the issue of mental health in rural areas, to create awareness and support for farmers through the “In The Know” sessions. Organizations such as GFO are also working to increase awareness of mental health issues.
- Canadian Centre for Food Integrity released its report on agriculture and consumer trends. It found that 87% of Canadians trust the food system and trust that we will continue to supply Canada with safe, fresh and affordable food. Despite being only 2% of the population, we are trusted by almost 9 out of 10 Canadians.
- Public Trust will continue to be an important lobby effort throughout the coming year.

Our AGM was, by an large, successful with the same attendance levels as previous in person AGM's

Thank you.

Crispin Colvin
OFA Director, Lambton-Middlesex

Lambton County Agricultural Hall of Fame



Bert Vandendool, 80, received the honours virtually recently with local dignitaries and dozens of family, friends and college classmates on the video call, said Bryan Boyle, a member of the hall of fame volunteer board.

"It showed the influence that Bert has had on others through his life," he said.

Vandendool, a Ridgeway Agricultural College graduate, was an early member of the Lambton Federation of Agriculture, Lambton Soil and Crop Improvement Association and Lambton Farm Safety Association member, and a provincial director for 15 years with the Ontario Cattlemen's Association.



The father of four grown children whose 1,000-head-capacity beef feedlot is now owned and operated by his son Derek and his family founded the Lambton Feeder Finance Co-operative that borrows substantial sums at preferred rates to help beef feeders to borrow easier.

That first cooperative has grown to 16 in Ontario with 800 members who in 2019 borrowed more than \$130 million to purchase feeder cattle, Boyle said.

"He will be noted as the founder of that forever," he said.

Feeder cattle are calves sold to feedlots where they're fed for beef production.

Also an active member of the Wallaceburg Christian Reformed Church and committee member with the Wallaceburg Christian Reformed School, Vandendool is known for his honesty and integrity, and for providing employment opportunities to those in need, Boyle said.

"Bert was always sensitive to those who were down on their luck, had family issues or possibly substance abuse," he said. "And he was able to give them gainful employment and mentor them, work with them."

Vandendool is the 16th inductee to the hall of fame since it began in 2010.

Others have included former ministers of agriculture Lorne Henderson and Ralph Ferguson, and other meaningful contributors to agriculture in Sarnia-Lambton.

Inductees' names are added to plaques with all hall members, housed at the sites of the Brigden, Petrolia, Wyoming, Forest and Alvinston fall fairs.

They also receive individual plaques to keep.

The hall of fame is part of the Lambton Heritage Museum.

Board members regularly encourage nominees, Boyle said.

“Because people in general are modest.”

Families accept honours on behalf of posthumous inductees, he said.

Please consider a membership in the Lambton County Agricultural Hall of Fame

Business (non-voting) Memberships are \$100 and Personal (voting) Memberships are \$25

Membership forms are attached.

Lambton Agricultural Hall of Fame Board

- o 3-year term: Gary Atkinson, Irene Jardine, Joanne Sanderson.
- o 2-year term: Bryan Boyle, Kyle Maw, John Young
- o 1-year term: Brenda Miner, Brenda Stewardson, Blair Williamson
- o County of Lambton Representative: Dave Ferguson
- o Secretary/Treasurer: Christina Hyatt

Lambton Agricultural Hall of Fame Voting Lifetime Membership Application

The Hall of Fame's purpose is to recognize a person, persons or organizations by induction into the Lambton Agricultural Hall of Fame, for achievement within the realm of agriculture and service of benefit to the rural community of Lambton and beyond.

A voting lifetime membership gives the individual the right to attend our annual meeting, the opportunity to vote at the meeting and could be elected to the board of directors. Membership fees help offset the costs of the presentation which include a picture and plaque being displayed at the Lambton County building each year; a plaque to the winner/family.

Member Name

Address:

Phone:

E-mail

Fee = \$25

- Please make your cheque payable to "Lambton Agricultural Hall of Fame"
Lambton Agricultural Hall of Fame
c/o Christina Hyatt
3244 Mandaumin Rd.
Brigden, Ontario N0N 1B0

Thank you for supporting the Lambton Agricultural Hall of Fame!



Lambton Agricultural Hall of Fame Non-Voting Lifetime Membership Application

The Hall of Fame's purpose is to recognize a person, persons or organizations by induction into the Lambton Agricultural Hall of Fame, for achievement within the realm of agriculture and service of benefit to the rural community of Lambton and beyond.

Membership fees help offset the costs of the presentation which include a picture and plaque being displayed at the Lambton County building each year; a plaque to the winner/family.

Business Name:

Contact Name

Address:

Phone:

E-mail

Fee = \$100

- Please make your cheque payable to "Lambton Agricultural Hall of Fame"

Lambton Agricultural Hall of Fame
c/o Christina Hyatt
3244 Mandaumin Rd.
Brigden, Ontario N0N 1B0

Thank you for supporting the Lambton Agricultural Hall of Fame!



Lambton Agricultural Hall of Fame Nomination Form

We invite you to nominate an individual/organization whom you consider worthy of this recognition. The deadline for submission will be March 31 annually.

Submit to:

Lambton Agricultural Hall of Fame
c/o Christina Hyatt
3244 Mandaumin Rd
Brigden, Ontario N0N 1B0



Thank you for supporting the Lambton Agricultural Hall of Fame!

Nominee's Name:

Nominator's Name:

Nominee's Address:

Nominator Organization Name:

Nominee's Phone:

Nominator's Phone:

Nominee's E-mail (optional):

Nominator's E-mail:

Nominee's Signature:

Nominator's Signature:

Attachment:

- All details are entered on the following page
- Please see additional attachments for details

1. Contributions to agricultural community within Lambton County.

a) Examples of involvement

b) Impact of nominee on activities and success of various groups

2. Personal development.

State examples of personal skills and abilities demonstrated by nominee.

3. Business development.

Size, quality and innovative nature of home farm, business or activities.

4. Contribution to agricultural community outside Lambton County.

a) Examples of involvement

b) Impact of nominee on activities and success of various groups

5. Contribution to community beyond agriculture.

a) Examples of Involvement

b) Impact of applicant on activities and success of various groups

6. Length of service to the agricultural community

Guest Speaker

Cathy Lennon, General Manager at Ontario Federation of Agriculture

A Perth County native, Cathy's agricultural career began with the Agricultural Adaptation Council. She served as general manager of Ontario Sheep Farmers, leading the organization through upheaval and trade disputes related to the BSE crisis. She was a program manager with Agricorp and senior lender with Farm Credit Canada working across all agricultural sectors and commodities. Most recently, Cathy was general manager of the Ontario Processing Vegetable Growers.

Cathy graduated from the University of Waterloo with a BA in political science, and is a Class 9 Advanced Agricultural Leadership Program (AALP) grad. Over the last two decades, her professional career has centred around working for farmers to make a positive difference in their lives and their farm businesses. Cathy and her daughter live in Rockwood, Ontario.

Cathy started with OFA on August 30, 2019. In Cathy's role, she has the opportunity to work in close collaboration with the President, Board of Directors and Executive Committee to provide leadership to the OFA staff team in areas of strategic planning/policy formulation, operations finance, risk management, human resources and IT.

Source: <https://ofa.on.ca/newsroom/lennon-chosen-as-new-ofa-general-manager/> and <https://ca.linkedin.com/in/cathy-lennon-056b387>

APPENDIX 1:

Outline of the changes we are proposing to our Constitution

ARTICLE VI MEETINGS OF THE MEMBERS

Remove this clause

6.3 h) Motion proposing the nomination and election of a President, 1st Vice President, and 2nd Vice President.

ARTICLE X EXECUTIVE, OFFICERS, AND OFFICE ADMINISTRATOR

Currently reads:

10.1 At the Annual General Meeting the President, 1st Vice President, and 2nd Vice President shall be nominated and elected or appointed by eligible Members in accordance with the Board's Nominations and Elections procedures outlined Article 7.5.

Change to read:

10.1 At the first meeting of the Newly elected board, within 60 days following the Annual General meeting, directors shall elect, from amongst themselves, an executive board in accordance with the Nominations and Elections procedures outlined Article 7.5. The Board shall also appoint a Secretary-Treasurer.

DELETE This section and then change the numbers below:

10.4 At the first meeting of the newly elected board, within 60 days following the Annual General Meeting, the remaining members of the Executive Board shall be nominated and elected by the Board in accordance with the Board's Nominations and Elections procedures outlined in Article 7.5. The Board shall also appoint a Secretary-Treasurer.

10.5 => 10.4

10.6 => 10.5

10.7 => 10.6

10.8 => 10.7

PLEASE SEE THE CHANGES BELOW IN REAL TIME (TRACK CHANGES).



Lambton Federation of Agriculture Constitution

~~PASSED NOVEMBER 18 2016 ANNUAL GENERAL
MEETING~~ PROPOSED FOR JANUARY 15 2021 ANNUAL GENERAL
MEETING

CONSTITUTION

Lambton Federation of Agriculture

A By-Law relating generally to the transaction of the business and affairs of the Lambton Federation of Agriculture.

ARTICLE I NAME AND JURISDICTION

- 1.1 This organization shall be known as the Lambton Federation of Agriculture (LFA).
- 1.2 The Federation shall be the local OFA branch for the County of Lambton.

ARTICLE II DEFINITIONS

- 2.1 In this Constitution:
 - (a) “**Act**” means the *Farm Registration and Farm Organizations Funding Act*, S.O.1993 c.21, as amended or revised from time to time, or any other Act that may hereafter be substituted therefore;
 - (b) “**Associate**” means an Associate of the Federation as defined in **Article VI**;
 - (c) “**Board**” means the Board of Directors of the Federation;
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 - (e) “**Federation**” means the Lambton Federation of Agriculture;
 - (f) “**Fiscal Year**” means October 1st to September 30th;
 - (g) “**Jurisdiction**” means the geographical area defined in **Article I** herein;
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 - (j) “**Resolution**” means a resolution submitted to a meeting of the Members duly constituted and passed at that meeting, with or without amendment, by at least a majority (50% + 1) of the votes cast;
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- 3.1 The Federation is incorporated as a not-for-profit corporation under the *Corporations Act* (Ontario).
- 3.2 The Federation and the OFA are separate and distinct legal entities, and neither shall have the authority to bind, or shall be liable for, the acts of other.

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- 4.1 The Federation has been constituted to:
 - a) Consolidate farm option for the promotion of any activity within Lambton County to improve the welfare of agriculture industry as well as the individual farmer(s);
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 - d) Disseminate information of concern to the agricultural industry; to all farmers within the Jurisdiction;
 - e) Promote, support, and participate in activities which advance the interest of Members and the farming industry generally, within the Jurisdiction; and
 - f) Operate as a non-profit organization and local branch and affiliate of the OFA within the Jurisdiction.
- 4.2 In carrying out these purposes, the Federation shall remain strictly independent from all political parties and will conduct its affairs, and discussion, in a non-partisan manner.

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ARTICLE VI MEETINGS OF THE MEMBERS

- 6.1 The Members shall hold at least one meeting per year, which shall be the Annual General Meeting of the Lambton Federation of Agriculture.
- 6.2 The Annual General Meeting shall be held no later than fifteen (15) months after the previous Annual Meeting, and no later than six (6) months after the fiscal year end.
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- a) Consideration of the minutes of the last meeting of the Members;
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 - d) Motion confirming amendments to the Constitution, if any;
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 - f) Motion proposing the appointment of an External Financial Reviewer, if required;
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 - h) ~~Motion proposing the nomination and election of a President, 1st Vice President, and 2nd Vice President.~~
- 6.4 Additional meetings, called Special meetings, may also be held at the call of the board or upon written requisition of at least ten (10) percent of the current Membership. Only those items of businesses identified in the notice shall be discussed at an Additional Meeting.
- 6.5 The Annual General Meeting and any called Special Meetings of the members shall be chaired by the President, or in the absence of the President then by the 1st Vice President, or in the absence of the President and the 1st Vice President then by the 2nd Vice, or in the absence of the President and both Vice Presidents then by a member who is chosen by those members present at the meeting and eligible to vote.
- 6.6 Annual General Meetings or called Special Meetings of the Federation shall be for the purpose of conducting Federation business and shall not constitute a Regional Meeting of the OFA, or a board meeting of the Federation.
- 6.7 Notice of Member meetings, including time and place, shall be sent by electronic mail, regular mail, or various media outlets if a Member or Associate so requests, at least fifteen (15) days before the date of the meeting.
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- a) Members;
 - b) External Financial Reviewer, if an Annual General Meeting; and
 - c) Guests invited and approved by the board.
- 6.9 Quorum shall be defined as the in person presence of at least eight (8) Members.

ARTICLE VII BOARD OF DIRECTORS

- 7.1 The Board shall be responsible for the management of the affairs of the Federation, except discretionary matters which may be dealt with by the Executive Committee. All affairs must be managed in accordance with the *Lambton Federation of Agriculture Code of Conduct for Board of Directors*.
- 7.2 The Board shall be comprised of no fewer than eight (8) voting Directors. Directors may be elected Directors or appointed Directors who were appointed by the board to fill a vacancy or in other exceptional circumstances.
- 7.3 The following are disqualified from being a Director of the Federation:
- (a) A legal person who is not an individual;
 - (b) An individual who is under eighteen (18) years of age;
 - (c) An individual who has been found under the *Substitute Decisions Act*, 1992 or under the *Mental Health Act* to be incapable of managing property;
 - (d) An individual who has been found to be incapable in any court in Canada or elsewhere;
 - (e) An individual who is in the process of insolvency;
 - (f) An individual who has been convicted of an indictable offence; or
 - (g) An individual who is not a Federation member.
- 7.4 Only one individual per Federation Membership shall be eligible to hold position of director or hold office within the Federation.
- 7.5 The Board's election procedure and appointment of Directors shall be conducted in accordance with the *Nominations and Elections* procedures outlined in **Conducting Elections**, *OMAFRA Fact Sheet, Order No. 96-015* (OMAFRA, 1996).
- 7.6 The board shall consist of seventeen (17) directors who are Federation Members. If director positions remain unfilled they shall be vacant positions. To maintain diversity on the board, the board shall be encouraged to consist of directors from various municipalities or regions in the County, various commodity sectors, various age groups, and other agricultural organizations.
- 7.7 Any director missing two (2) consecutive meetings, unless sick, may be dismissed at the discretion of the Board.
- 7.8 A Director elected or appointed to the Board shall serve a term which expires at the close of the next Annual General Meeting following his, or her, election or appointment. There is no limit to the number of terms a Director may serve.
- 7.9 Where a vacancy of an elected Director occurs within ninety days of the next Annual General Meeting, the vacancy shall remain unfilled until the Annual General Meeting; the vacancy shall remain unfilled until the Annual General Meeting.
- 7.10 Where a vacancy of an elected Director occurs more than ninety days before the next Annual General Meeting, the Board may appoint an individual, who is not disqualified to the Board, until the Next Annual General Meeting in accordance with the *Nominations and Elections* procedures outlined in **Article 7.5**.

- 7.11 Where a vacancy of an appointed Director occurs more than ninety days before the next Annual General Meeting, a new Director may be appointed in the same manner in which the vacating Director was appointed.

ARTICLE VIII BOARD MEETINGS

- 8.1 The Board shall meet, at least, once every two (2) months and no less than eight (8) times annually.
- 8.2 Directors shall receive at least five (5) days' notice of meeting. Notice of the meeting shall
- (a) Include date, time of the meeting, location of meeting and agenda of items to be discussed, and;
 - (b) Be given in writing by mail, electronic mail or orally by telephone.
- 8.3 Meetings shall be conducted in accordance with the *Principles of Parliamentary Procedure* outlined in **Procedures for Meetings**, OMAFRA Fact Sheet, Order No. 96-009 (OMAFRA, 1996) and *Webster's New World: Robert's Rules of Order, Simplified & Applied: Third Edition* (Robert McConnell Productions, 2014).
- 8.4 Directors may attend a meeting in person, or may attend electronically or telephonically, provided it is possible for all Directors present to communicate effectively with each other.
- 8.5 Quorum shall be defined as the presence, in person or by electronic or telephonic means, of a majority of Directors currently in office.

ARTICLE IX ALTERNATIVE TRANSACTIONS OF BUSINESS

- 9.1 The Board may transact a matter of business outside of a meeting, in accordance with the *Principles of Parliamentary Procedure* outlined in **Article 8.3**, subject to the following:
- a) A Director is of the opinion that the matter of business should be decided sooner than a meeting can be called;
 - b) The matter of business is submitted to the Office Administrator of the Board;
 - c) The matter of business is submitted to all available directors by:
 - i. Mail or electronic mail;
 - ii. Telephone; or
 - iii. Orally; and
 - d) The matter must be decided 3 business days after it was submitted to the board, or after all available directors have responded.
 - e) A majority of current voting directors must respond for a decision to be accepted;
 - f) The Office Administrator makes a record of minutes of: the matter to be decided, the decision of each director, and the result of the motion; and
 - g) The Board, at their discretion, does not choose to defer an item to a regular board meeting.

- 9.2 Where a majority of participating voting members are in favour of, or against, the matter of business, it shall be decided accordingly.
- 9.3 The records of the matter of business taken by the office administrator shall be provided and confirmed at the next meeting of the Board following the motion.

ARTICLE X EXECUTIVE, OFFICERS, AND OFFICE ADMINISTRATOR

10.1 ~~At the first meeting of the Newly elected board, within 60 days following the Annual General meeting, directors shall elect, from amongst themselves, an executive board in accordance with the Nominations and Elections procedures outlined Article 7.5. The Board shall also appoint a Secretary-Treasurer. At the Annual General Meeting the President, 1st Vice President, and 2nd Vice President shall be nominated and elected or appointed by eligible Members in accordance with the Board's Nominations and Elections procedures outlined Article 7.5.~~

- 10.2 The executive shall consist of:
 - (a) A President;
 - (b) 1st and 2nd Vice President;
 - (c) The Immediate Past President, if the immediate past present is not a current director of the board the position shall remain vacant;
 - (d) Two(2) additional director of the board.

10.3 The President and Vice Presidents shall be limited to no more than three (3) consecutive years in any one of the respected offices.

~~10.4 At the first meeting of the newly elected board, within 60 days following the Annual General Meeting, the remaining members of the Executive Board shall be nominated and elected by the Board in accordance with the Board's Nominations and Elections procedures outlined in Article 7.5. The Board shall also appoint a Secretary Treasurer.~~

~~10.5~~ 10.4 The Executive Committee shall:

- (a) Exercise the full powers of the Board in all matters of administrative urgency, reporting every action at the next meeting of the Board; and
- (b) Study and advise or make recommendations to the Board on any matter as directed by the Board.

~~10.6~~ 10.5 The President, 1st Vice President, 2nd Vice President and Secretary-Treasurer shall all serve as Officers of the Federation. The board may appoint additional Officers of the Federation as it deems necessary.

~~10.7~~ 10.6 The Board shall appoint an Office Administrator and may appoint other employees as it deems necessary.

~~10.8~~10.7 The President shall serve as Chair of the Board. In the absence of the President, 1st or 2nd Vice President shall serve as Chair of the Board. In the absence of the President and both Vice Presidents, the present board may elect or appoint a chair among board members present at the meeting.

ARTICLE XI CORPORATE RECORDS

11.1 The Office Administrator shall liaise with the chair and shall conform to all reasonable and lawful orders given by the Board.

11.2 The Office Administrator duties shall include:

- a) Attend meetings of the board and keep true minutes thereof and shall provide minutes to each member of the board within five (5) days prior to the next scheduled board meeting;
- b) Conduct updated correspondence of the Board and other relevant parties;
- c) Keep a record of:
 - i. All business transactions of the Board;
 - ii. All minutes, orders, directions or determinations of the Board;
 - iii. All reports from committees, or reports of relevance to the Board;
 - iv. All annual statements and financial reports;
 - v. Letters Patent and Supplemental Letters Patent, if any;
 - vi. Register of Directors, Officers, Members, Associates and Committee Members;
 - vii. All auditor reports; and
 - viii. All regulations, orders, policy statements and regulations of the board, including constitutions and amendments, by subject matter.
- d) Perform such other duties as may be prescribed from time to time by the Board

11.3 In the absence of the Office Administrator the board may appoint someone to complete duties on behalf of the Office Administrator.

11.4 The Officer Administrator shall undergo an annual review and performance appraisal and assessment conducted by members of the Executive Committee.

11.5 The Secretary Treasurer shall act as treasurer to the board and shall:

- a) Provide for the deposit of money, the safekeeping of securities and the disbursement of the funds of the Board;
- b) Keep full and accurate books of accounts, in which shall be recorded, all receipts and disbursements of the Board;
- c) Prepare and keep accounting records and reports adequate to enable Directors to ascertain the financial position with reasonable accuracy as the Board directs and not less frequently than on a quarterly basis; this includes the annual financial statements; and

- d) Perform other duties as may be prescribed from time to time by the Board.

ARTICLE XII FINANCIAL ACCOUNTABILITY

- 12.1 Principle Source of funding for the Federation shall be by remuneration to the Federation from OFA membership fees as outlined in the *Farm Registration and Farm Organizations Funding Act*, in funds or in kind.
- 12.2 The Board shall ensure that all OFA funds received by the Federation are used for Federation purposes as outlined in **Article IV**.
- 12.3 The Federation, through approval of the board, may in addition carry out fundraising activities, local events or accept donations to support its purposes.
- 12.4 The Board shall be responsible for ensuring that all revenues and expenses are properly recorded and accounted for, using generally accepted accounting principles by a Finance Committee and accountant.
- 12.5 Deeds, transfers, assignments, contracts and obligations on behalf of the Federation shall be signed by any two of the President, 1st Vice President, 2nd Vice President and Secretary-Treasurer, unless otherwise authorized by resolution of the Board.
- 12.6 Monetary disbursement, including cheques, must be signed and/or completed by any two of the President, 1st Vice President, 2nd Vice president and/or Secretary Treasurer. The recipient of any disbursement may not sign or complete the transaction. Each transaction must be accompanied by a receipt and/or ledger.
- 12.7 Alterations or expenditures over and above the approval annual budget shall be authorized in advanced by the Board.
- 12.8 The Federation may not incur debt or carry a deficit on the Federation's account(s) at any time.

ARTICLE XIII FINANCE COMMITTEE

- 13.1 The Finance Committee shall comprise of:
- a) The President
 - b) 1st and 2nd Vice Presidents
 - c) Three (3) additional directors
- 13.2 The remaining members of the Finance Committee shall be nominated and elected by the Board in accordance with the *Nominations and Elections* procedures outlined in **Article 7.5**.
- 13.3 The Finance Committee shall:

- a) Study and recommend to the board, for its approval, a detailed annual budget for the ensuing year;
- b) Inform and advise the board on financial matters using accepted accounting principle and outlined in guidelines in the Lambton Federation of Agriculture **Code of Conduct** document; and
- c) Review the financials of the Federation on a quarterly basis.

ARTICLE XIV NOMINATING COMMITTEE

- 14.1 The Nominating Committee shall consist of no less than three (3) directors of the board who are not currently holding an office position.
- 14.2 The Nominating Committee shall be nominated and elected by the Board in accordance with the *Nominations and Elections* procedures outlined in **Article 7.5**.
- 14.3 The Nominating Committee shall:
 - a) Be responsible for ensuring that the names of all members and directors who wish to stand for any vacant position at the local Board or OFA level are considered by the Federation during all elections;
 - b) Notify members of their nomination;
 - c) Verify that the nominated member will stand for an election;
 - d) From time to time, approach potential candidates for vacant positions; and
 - e) Answer any questions about the position(s).

ARTICLE XV OTHER COMMITTEES OF THE BOARD

- 15.1 The Board may establish other committees or task teams, as it may be required, from time to time.
- 15.2 The Committee shall elect a Chair and may elect a Vice Chair for each committee and the committee shall meet at the call of the Committee Chair or by the request of the Board.
- 15.3 Minutes shall be kept for all committee meetings. Guests may attend committee meetings by the invitation of the Chair.

ARTICLE XVI BONDING

- 16.1 The Board may require the Secretary-Treasurer, Officers and other such employees and agents who have control of property and/or funds of the Federation, to furnish bonds for the faithful discharge of their duties in such form and with such security as the Board may from time to time prescribe.
- 16.2 The Board shall pay costs on any bonds required under **Article 16.1**.

ARTICLE XVII FINANCIAL AND EXAMINATION REVIEW

- 17.1 The Board shall cause its financial accounts to be examined and reviewed, no less frequently than once every year, as the board deems necessary. The examination review shall be completed by one or more External Financial Reviewer(s) within 3 months after the end of a fiscal year.
- 17.2 An accredited External Financial Reviewer shall be appointed by the membership for each review.
- 17.3 The External Financial Reviewer shall make a report to the membership based on the accounts examined by him or her and on every balance sheet laid before the local membership at a general meeting and in the report shall state whether, in the examiner's opinion, the balance sheet referred to in the report is properly drawn up so as to exhibit a true and correct view of the state of the Board's affairs as shown by its books and the Secretary-Treasurers financial statements.
- 17.4 The Secretary-Treasurer shall file the report of the External Financial Reviewer and it shall be made available to the board and membership.

ARTICLE XVIII EXECUTION OF DOCUMENTS

- 18.1 Regulations, orders, contracts, documents or other instruments in writing requiring the signatures of the Board may be signed by any one or, if needed, two of the following: President, 1st Vice President, or 2nd Vice President.
- 18.2 All such regulations, orders, contracts, documents and instruments in writing so signed shall be valid and binding upon the Board, and all others affected thereby without any further authorization or formality. The Board shall have power from time to time by resolution to appoint any officer, person or persons on behalf of the Board, either to sign contracts, documents or instruments in writing.

ARTICLE XIX INDEMNIFICATION

- 19.1 No Director or Officer shall be liable for the acts, receipts, neglects, or defaults, of any other Director or Officer, or for joining in any receipts or other act for conformity, or for any loss or expense happening to the Federation through the insufficiency or deficiency of title to any property acquired by order of the Board or on behalf of the Federation or for the insufficiency or deficiency of any security in or upon which any of the monies of the Federation shall be invested, or for any loss or damage arising from the bankruptcy, insolvency or tortious act of any person with whom any of the monies, securities or effects of the Federation shall be deposited, or for any other loss, damage or misfortune

whatever which shall happen in the execution of the duties of his office or in relation thereto unless the same shall happen upon his or her own dishonesty.

- 19.2 Every Federation Director and Officer and his or her heirs, executors and administrators, and estate and effects, respectively, shall, from time to time and at all times, be indemnified and saved harmless out of the funds of the Federation, from and against all costs, charges and expenses whatsoever which such director or officer sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against that person in respect of any act, deed, matter or thing whatsoever, made done or permitted by that person in or about the execution of the duties of the office, and all other costs, charges and expenses which the person sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by that person's own wilful neglect or default.

ARTICLE XX RESOLUTIONS

- 20.1 Resolutions shall be approved by the Board prior to being brought forward to the OFA Annual General Meeting.
- 20.2 Resolutions must be endorsed by the Federation prior to being forwarded to the OFA.
- 26.3 Once passed by the Board, it is expected that Directors of the Board will support the resolution.

ARTICLE XXI AMENDMENTS TO THE CONSTITUTION

- 21.1 The Constitution may be amended by the Board of Directors, and any such amendments will take effect immediately upon approval by a majority of the Board.
- 21.2 Any amendments approved by the Board must be confirmed at the next meeting of the Members by a two thirds majority of those present and eligible to vote, having been provided with the text of the amended sections with the notice of the meeting, as per **Article 6.7**, and if not so confirmed shall cease to be in effect as of the date of that meeting.

This Constitution takes effect on _____ as of which date all previous constitutions and By-laws are hereby repealed.

President

Vice President



Lambton Federation of Agriculture Constitution

PROPOSED FOR JANUARY 15 2021 ANNUAL GENERAL MEETING

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- 7.4 Only one individual per Federation Membership shall be eligible to hold position of director or hold office within the Federation.
- 7.5 The Board's election procedure and appointment of Directors shall be conducted in accordance with the *Nominations and Elections* procedures outlined in **Conducting Elections**, *OMAFRA Fact Sheet, Order No. 96-015* (OMAFRA, 1996).
- 7.6 The board shall consist of seventeen (17) directors who are Federation Members. If director positions remain unfilled they shall be vacant positions. To maintain diversity on the board, the board shall be encouraged to consist of directors from various municipalities or regions in the County, various commodity sectors, various age groups, and other agricultural organizations.
- 7.7 Any director missing two (2) consecutive meetings, unless sick, may be dismissed at the discretion of the Board.
- 7.8 A Director elected or appointed to the Board shall serve a term which expires at the close of the next Annual General Meeting following his, or her, election or appointment. There is no limit to the number of terms a Director may serve.
- 7.9 Where a vacancy of an elected Director occurs within ninety days of the next Annual General Meeting, the vacancy shall remain unfilled until the Annual General Meeting; the vacancy shall remain unfilled until the Annual General Meeting.
- 7.10 Where a vacancy of an elected Director occurs more than ninety days before the next Annual General Meeting, the Board may appoint an individual, who is not disqualified to the Board, until the Next Annual General Meeting in accordance with the *Nominations and Elections* procedures outlined in **Article 7.5**.

- 7.11 Where a vacancy of an appointed Director occurs more than ninety days before the next Annual General Meeting, a new Director may be appointed in the same manner in which the vacating Director was appointed.

ARTICLE VIII BOARD MEETINGS

- 8.1 The Board shall meet, at least, once every two (2) months and no less than eight (8) times annually.
- 8.2 Directors shall receive at least five (5) days' notice of meeting. Notice of the meeting shall
- (a) Include date, time of the meeting, location of meeting and agenda of items to be discussed, and;
 - (b) Be given in writing by mail, electronic mail or orally by telephone.
- 8.3 Meetings shall be conducted in accordance with the *Principles of Parliamentary Procedure* outlined in **Procedures for Meetings**, OMAFRA Fact Sheet, Order No. 96-009 (OMAFRA, 1996) and *Webster's New World: Robert's Rules of Order, Simplified & Applied: Third Edition* (Robert McConnell Productions, 2014).
- 8.4 Directors may attend a meeting in person, or may attend electronically or telephonically, provided it is possible for all Directors present to communicate effectively with each other.
- 8.5 Quorum shall be defined as the presence, in person or by electronic or telephonic means, of a majority of Directors currently in office.

ARTICLE IX ALTERNATIVE TRANSACTIONS OF BUSINESS

- 9.1 The Board may transact a matter of business outside of a meeting, in accordance with the *Principles of Parliamentary Procedure* outlined in **Article 8.3**, subject to the following:
- a) A Director is of the opinion that the matter of business should be decided sooner than a meeting can be called;
 - b) The matter of business is submitted to the Office Administrator of the Board;
 - c) The matter of business is submitted to all available directors by:
 - i. Mail or electronic mail;
 - ii. Telephone; or
 - iii. Orally; and
 - d) The matter must be decided 3 business days after it was submitted to the board, or after all available directors have responded.
 - e) A majority of current voting directors must respond for a decision to be accepted;
 - f) The Office Administrator makes a record of minutes of: the matter to be decided, the decision of each director, and the result of the motion; and
 - g) The Board, at their discretion, does not choose to defer an item to a regular board meeting.

- 9.2 Where a majority of participating voting members are in favour of, or against, the matter of business, it shall be decided accordingly.
- 9.3 The records of the matter of business taken by the office administrator shall be provided and confirmed at the next meeting of the Board following the motion.

ARTICLE X EXECUTIVE, OFFICERS, AND OFFICE ADMINISTRATOR

- 10.1 At the first meeting of the Newly elected board, within 60 days following the Annual General meeting, directors shall elect, from amongst themselves, an executive board in accordance with the Nominations and Elections procedures outlined Article 7.5. The Board shall also appoint a Secretary-Treasurer.
- 10.2 The executive shall consist of:
- (a) A President;
 - (b) 1st and 2nd Vice President;
 - (c) The Immediate Past President, if the immediate past present is not a current director of the board the position shall remain vacant;
 - (d) Two(2) additional director of the board.
- 10.3 The President and Vice Presidents shall be limited to no more than three (3) consecutive years in any one of the respected offices.
- 10.4 The Executive Committee shall:
- (a) Exercise the full powers of the Board in all matters of administrative urgency, reporting every action at the next meeting of the Board; and
 - (b) Study and advise or make recommendations to the Board on any matter as directed by the Board.
- 10.5 The President, 1stVice President, 2nd Vice President and Secretary-Treasurer shall all serve as Officers of the Federation. The board may appoint additional Officers of the Federation as it deems necessary.
- 10.6 The Board shall appoint an Office Administrator and may appoint other employees as it deems necessary.
- 10.7 The President shall serve as Chair of the Board. In the absence of the President, 1st or 2nd Vice President shall serve as Chair of the Board. In the absence of the President and both Vice Presidents, the present board may elect or appoint a chair among board members present at the meeting.

ARTICLE XI CORPORATE RECORDS

- 11.1 The Office Administrator shall liaise with the chair and shall conform to all reasonable and lawful orders given by the Board.
- 11.2 The Office Administrator duties shall include:
- a) Attend meetings of the board and keep true minutes thereof and shall provide minutes to each member of the board within five (5) days prior to the next scheduled board meeting;
 - b) Conduct updated correspondence of the Board and other relevant parties;
 - c) Keep a record of:
 - i. All business transactions of the Board;
 - ii. All minutes, orders, directions or determinations of the Board;
 - iii. All reports from committees, or reports of relevance to the Board;
 - iv. All annual statements and financial reports;
 - v. Letters Patent and Supplemental Letters Patent, if any;
 - vi. Register of Directors, Officers, Members, Associates and Committee Members;
 - vii. All auditor reports; and
 - viii. All regulations, orders, policy statements and regulations of the board, including constitutions and amendments, by subject matter.
 - d) Perform such other duties as may be prescribed from time to time by the Board
- 11.3 In the absence of the Office Administrator the board may appoint someone to complete duties on behalf of the Office Administrator.
- 11.4 The Officer Administrator shall undergo an annual review and performance appraisal and assessment conducted by members of the Executive Committee.
- 11.5 The Secretary Treasurer shall act as treasurer to the board and shall:
- a) Provide for the deposit of money, the safekeeping of securities and the disbursement of the funds of the Board;
 - b) Keep full and accurate books of accounts, in which shall be recorded, all receipts and disbursements of the Board;
 - c) Prepare and keep accounting records and reports adequate to enable Directors to ascertain the financial position with reasonable accuracy as the Board directs and not less frequently than on a quarterly basis; this includes the annual financial statements; and
 - d) Perform other duties as may be prescribed from time to time by the Board.

ARTICLE XII FINANCIAL ACCOUNTABILITY

- 12.1 Principle Source of funding for the Federation shall be by remuneration to the Federation from OFA membership fees as outlined in the *Farm Registration and Farm Organizations Funding Act*, in funds or in kind.
- 12.2 The Board shall ensure that all OFA funds received by the Federation are used for Federation purposes as outlined in **Article IV**.
- 12.3 The Federation, through approval of the board, may in addition carry out fundraising activities, local events or accept donations to support its purposes.
- 12.4 The Board shall be responsible for ensuring that all revenues and expenses are properly recorded and accounted for, using generally accepted accounting principles by a Finance Committee and accountant.
- 12.5 Deeds, transfers, assignments, contracts and obligations on behalf of the Federation shall be signed by any two of the President, 1st Vice President, 2nd Vice President and Secretary-Treasurer, unless otherwise authorized by resolution of the Board.
- 12.6 Monetary disbursement, including cheques, must be signed and/or completed by any two of the President, 1st Vice President, 2nd Vice president and/or Secretary Treasurer. The recipient of any disbursement may not sign or complete the transaction. Each transaction must be accompanied by a receipt and/or ledger.
- 12.7 Alterations or expenditures over and above the approval annual budget shall be authorized in advanced by the Board.
- 12.8 The Federation may not incur debt or carry a deficit on the Federation's account(s) at any time.

ARTICLE XIII FINANCE COMMITTEE

- 13.1 The Finance Committee shall comprise of:
 - a) The President
 - b) 1st and 2nd Vice Presidents
 - c) Three (3) additional directors
- 13.2 The remaining members of the Finance Committee shall be nominated and elected by the Board in accordance with the *Nominations and Elections* procedures outlined in **Article 7.5**.
- 13.3 The Finance Committee shall:
 - a) Study and recommend to the board, for its approval, a detailed annual budget for the ensuing year;
 - b) Inform and advise the board on financial matters using accepted accounting principle and outlined in guidelines in the Lambton Federation of Agriculture **Code of Conduct** document; and

- c) Review the financials of the Federation on a quarterly basis.

ARTICLE XIV NOMINATING COMMITTEE

- 14.1 The Nominating Committee shall consist of no less than three (3) directors of the board who are not currently holding an office position.
- 14.2 The Nominating Committee shall be nominated and elected by the Board in accordance with the *Nominations and Elections* procedures outlined in **Article 7.5**.
- 14.3 The Nominating Committee shall:
 - a) Be responsible for ensuring that the names of all members and directors who wish to stand for any vacant position at the local Board or OFA level are considered by the Federation during all elections;
 - b) Notify members of their nomination;
 - c) Verify that the nominated member will stand for an election;
 - d) From time to time, approach potential candidates for vacant positions; and
 - e) Answer any questions about the position(s).

ARTICLE XV OTHER COMMITTEES OF THE BOARD

- 15.1 The Board may establish other committees or task teams, as it may be required, from time to time.
- 15.2 The Committee shall elect a Chair and may elect a Vice Chair for each committee and the committee shall meet at the call of the Committee Chair or by the request of the Board.
- 15.3 Minutes shall be kept for all committee meetings. Guests may attend committee meetings by the invitation of the Chair.

ARTICLE XVI BONDING

- 16.1 The Board may require the Secretary-Treasurer, Officers and other such employees and agents who have control of property and/or funds of the Federation, to furnish bonds for the faithful discharge of their duties in such form and with such security as the Board may from time to time prescribe.
- 16.2 The Board shall pay costs on any bonds required under **Article 16.1**.

ARTICLE XVII FINANCIAL AND EXAMINATION REVIEW

- 17.1 The Board shall cause its financial accounts to be examined and reviewed, no less frequently than once every year, as the board deems necessary. The examination review shall be completed by one or more External Financial Reviewer(s) within 3 months after the end of a fiscal year.
- 17.2 An accredited External Financial Reviewer shall be appointed by the membership for each review.
- 17.3 The External Financial Reviewer shall make a report to the membership based on the accounts examined by him or her and on every balance sheet laid before the local membership at a general meeting and in the report shall state whether, in the examiner's opinion, the balance sheet referred to in the report is properly drawn up so as to exhibit a true and correct view of the state of the Board's affairs as shown by its books and the Secretary-Treasurers financial statements.
- 17.4 The Secretary-Treasurer shall file the report of the External Financial Reviewer and it shall be made available to the board and membership.

ARTICLE XVIII EXECUTION OF DOCUMENTS

- 18.1 Regulations, orders, contracts, documents or other instruments in writing requiring the signatures of the Board may be signed by any one or, if needed, two of the following: President, 1st Vice President, or 2nd Vice President.
- 18.2 All such regulations, orders, contracts, documents and instruments in writing so signed shall be valid and binding upon the Board, and all others affected thereby without any further authorization or formality. The Board shall have power from time to time by resolution to appoint any officer, person or persons on behalf of the Board, either to sign contracts, documents or instruments in writing.

ARTICLE XIX INDEMNIFICATION

- 19.1 No Director or Officer shall be liable for the acts, receipts, neglects, or defaults, of any other Director or Officer, or for joining in any receipts or other act for conformity, or for any loss or expense happening to the Federation through the insufficiency or deficiency of title to any property acquired by order of the Board or on behalf of the Federation or for the insufficiency or deficiency of any security in or upon which any of the monies of the Federation shall be invested, or for any loss or damage arising from the bankruptcy, insolvency or tortious act of any person with whom any of the monies, securities or effects of the Federation shall be deposited, or for any other loss, damage or misfortune whatever which shall happen in the execution of the duties of his office or in relation thereto unless the same shall happen upon his or her own dishonesty.

19.2 Every Federation Director and Officer and his or her heirs, executors and administrators, and estate and effects, respectively, shall, from time to time and at all times, be indemnified and saved harmless out of the funds of the Federation, from and against all costs, charges and expenses whatsoever which such director or officer sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against that person in respect of any act, deed, matter or thing whatsoever, made done or permitted by that person in or about the execution of the duties of the office, and all other costs, charges and expenses which the person sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by that person's own wilful neglect or default.

ARTICLE XX RESOLUTIONS

- 20.1 Resolutions shall be approved by the Board prior to being brought forward to the OFA Annual General Meeting.
- 20.2 Resolutions must be endorsed by the Federation prior to being forwarded to the OFA.
- 26.3 Once passed by the Board, it is expected that Directors of the Board will support the resolution.

ARTICLE XXI AMENDMENTS TO THE CONSTITUTION

- 21.1 The Constitution may be amended by the Board of Directors, and any such amendments will take effect immediately upon approval by a majority of the Board.
- 21.2 Any amendments approved by the Board must be confirmed at the next meeting of the Members by a two thirds majority of those present and eligible to vote, having been provided with the text of the amended sections with the notice of the meeting, as per **Article 6.7**, and if not so confirmed shall cease to be in effect as of the date of that meeting.

This Constitution takes effect on _____ as of which date all previous constitutions and By-laws are hereby repealed.

President

Vice President

LAMBTON FEDERATION OF AGRICULTURE

Financial Statements

Year Ended September 30, 2020

(Unaudited - See Notice To Reader)

MPW

CHARTERED PROFESSIONAL ACCOUNTANTS LLP

LAMBTON FEDERATION OF AGRICULTURE

Index to Financial Statements

Year Ended September 30, 2020

(Unaudited - See Notice To Reader)

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CHARTERED PROFESSIONAL ACCOUNTANTS LLP

26 Front Street West
Strathroy, ON N7G 1X4
Phone: 519-245-4890
Fax: 519-245-0058
Email: strathroy@mpw.ca
www.mpw.ca

NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Lambton Federation of Agriculture as at September 30, 2020 and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Strathroy, Ontario
December 4, 2020

The logo for MPW Chartered Professional Accountants LLP, featuring the letters 'MPW' in a large, bold, serif font, with horizontal lines above and below the text.

Chartered Professional Accountants LLP
Licensed Public Accountants

LAMBTON FEDERATION OF AGRICULTURE

Statement of Financial Position

September 30, 2020

(Unaudited - See Notice To Reader)

| | 2020 | 2019 |
|--|-------------------|-------------------|
| ASSETS | | |
| CURRENT | | |
| Cash | \$ 91,583 | \$ 68,062 |
| Marketable securities <i>(Market value \$18,093)</i> | 18,093 | 17,910 |
| Accounts receivable | 250 | - |
| | 109,926 | 85,972 |
| LONG TERM INVESTMENTS <i>(Note 2)</i> | 26,639 | 26,237 |
| ASSETS HELD IN TRUST | 30,007 | 29,246 |
| | \$ 166,572 | \$ 141,455 |
| LIABILITIES AND SHAREHOLDERS' EQUITY | | |
| CURRENT LIABILITIES | | |
| Accounts payable | \$ 5,708 | \$ 1,999 |
| NET ASSETS | 160,864 | 139,456 |
| LIABILITIES AND NET ASSETS | \$ 166,572 | \$ 141,455 |

LAMBTON FEDERATION OF AGRICULTURE
Statement of Changes in Net Assets
Year Ended September 30, 2020
(Unaudited - See Notice To Reader)

| | 2020 | 2019 |
|--|--------------------------|-------------------|
| NET ASSETS - BEGINNING OF YEAR | \$ 139,456 | \$ 154,128 |
| EXCESS OF REVENUES OVER EXPENSES FOR THE YEAR | <u>21,408</u> | <u>(14,672)</u> |
| NET ASSETS - END OF YEAR | <u>\$ 160,864</u> | <u>\$ 139,456</u> |

LAMBTON FEDERATION OF AGRICULTURE

Statement of Revenues and Expenditures

Year Ended September 30, 2020

(Unaudited - See Notice To Reader)

| | 2020 | 2019 |
|--|------------------|--------------------|
| REVENUES | | |
| Annual Meeting | \$ - | \$ 580 |
| OFA rebate | 63,756 | 63,162 |
| Seminars and other income | 4,690 | 1,000 |
| Map income | 1,198 | 97 |
| | 69,644 | 64,839 |
| EXPENSES | | |
| Advertising and promotion | 1,176 | 271 |
| Donations | 5,837 | 8,520 |
| Insurance | 1,069 | 901 |
| Interest and bank charges | 8 | 234 |
| Meetings and conventions | 5,475 | 14,469 |
| Memberships | 822 | 746 |
| Office | 2,036 | 3,897 |
| Training and consumer relations | 7,181 | 14,146 |
| Per diems paid to directors | 5,700 | 5,180 |
| Political awareness | 267 | 181 |
| Scholarships | 6,000 | 10,500 |
| Web site | 548 | 2,623 |
| Professional fees | 2,825 | 2,825 |
| Rental | 509 | 1,865 |
| Sub-contracts | 7,791 | 10,041 |
| Telephone | 758 | 729 |
| Kilometre expenses | 2,811 | 4,626 |
| | 50,813 | 81,754 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS | 18,831 | (16,915) |
| OTHER INCOME | 2,577 | 2,243 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FOR THE YEAR | \$ 21,408 | \$ (14,672) |

LAMBTON FEDERATION OF AGRICULTURE

Statement of Cash Flows

Year Ended September 30, 2020

(Unaudited - See Notice To Reader)

| | 2020 | 2019 |
|--|------------------|------------------|
| OPERATING ACTIVITIES | | |
| Excess (deficiency) of revenues over expenses for the year | \$ 21,408 | \$ (14,672) |
| Changes in non-cash working capital: | | |
| Accounts receivable | (250) | - |
| Accounts payable | 3,709 | (1) |
| | 3,459 | (1) |
| Cash flow from (used by) operating activities | 24,867 | (14,673) |
| INVESTING ACTIVITIES | | |
| Long term investments | (402) | (26,237) |
| Marketable securities | (183) | 25,266 |
| Assets held In trust | (761) | 625 |
| Cash flow used by investing activities | (1,346) | (346) |
| INCREASE (DECREASE) IN CASH FLOW | 23,521 | (15,019) |
| Cash - beginning of year | 68,062 | 83,081 |
| CASH - END OF YEAR | \$ 91,583 | \$ 68,062 |

LAMBTON FEDERATION OF AGRICULTURE

Notes to Financial Statements

Year Ended September 30, 2020

(Unaudited - See Notice To Reader)

1. PURPOSE OF THE COMPANY

Lambton Federation of Agriculture (the "company") is incorporated under the Business Corporations Act of Ontario as a not-for-profit organization. The federation supports farmers and promotes activities within Lambton County that improve the welfare of farmers and the farming industry. The federation also works with the Ontario Federation of Agriculture to address common viewpoints and concerns.

As a non-profit organization, the federation is not subject to income taxes.

2. INVESTMENTS OPERATING

| Short term investments | 2020 | 2019 |
|--|-----------|-----------|
| EQB High Interest Savings Account | \$ 18,093 | \$ 17,910 |
| Long term investments | | |
| COMT 2 Year Non-Registered Annually Pay maturing May 10th, 2021 | 14,258 | 14,259 |
| ETT 3 Year Non-Registered annually compounding end of term pay maturing October 11, 2021 | 12,381 | 11,978 |
| | 26,639 | 26,237 |
| | \$ 44,732 | \$ 44,147 |

Investments are comprised of GICs and are shown at market value.

3. RESTRICTED ASSETS

The federation holds the following investments to fund scholarships. Interest earned and scholarships awarded from these funds are reported on the statement of operations.

| | 2020 | 2019 |
|----------------------------------|-----------|-----------|
| Bell Scholarship | \$ 15,882 | \$ 15,429 |
| Stewardson/Wakefield Scholarship | 8,471 | 8,229 |
| Abraham Scholarship | 3,634 | 3,568 |
| Kerrigan Scholarship | 2,020 | 2,020 |
| Total | \$ 30,007 | \$ 29,246 |

Investments are comprised of cash in interest bearing accounts and GICs and are shown at market value.

LAMBTON FEDERATION OF AGRICULTURE

Notes to Financial Statements

Year Ended September 30, 2020

(Unaudited - See Notice To Reader)

4. DONATIONS

| | 2020 | 2019 |
|---|-----------------|-----------------|
| CEEH Foundation | \$ 50 | \$ - |
| 4-H Clubs | - | 50 |
| Fairs | 500 | 1,500 |
| Food Bank | 1,000 | - |
| Inn of the Good Shepherd | 1,000 | - |
| Lambton Agricultural Hall of Fame | 587 | - |
| Lambton Farm Safety | - | 1,250 |
| Southwest Agricultural Conference | 400 | - |
| Lambton Kent Agriculture in the Classroom | 2,000 | 2,000 |
| Lambton Plowman's Association | 300 | 300 |
| Lambton Public Health | - | 500 |
| Locally Lambton United Way | - | 1,170 |
| Kids Help Phone | - | 1,000 |
| Canadian Foodgrains Bank | - | 750 |
| | \$ 5,837 | \$ 8,520 |

5. ECONOMIC DEPENDENCE

The company received approximately 92% (2019 - 95%) of its revenue from the Ontario Federation of Agriculture (OFA). Should OFA substantially change its support of the Federation, management is of the opinion that continued viable operations would be doubtful.

6. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.